

Robertson Elementary School  
65 North School Street, Manchester, CT

# Robertson News



Mrs. Courtney, *Editor*

**Principal: Mr. Wolf**  
**Secretary: Mrs. Hegenauer**

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## Message From the Principal's Desk

Welcome back to school! On Thursday, August 27, we opened our doors to 370 students.

Our First Day of school was a special occasion because in addition to our students, we welcomed well over 264 parents, grandparents and guardians. They were our guests in the morning of the First Day of school.



Robertson School joined hundreds of schools across the nation that participate in a First Day event. At Robertson, parents, grandparents and guardians joined their children around the flag pole in front of the school for the Pledge of Allegiance and the singing of "It's a Grand Old Flag" and the Robertson School Song.

A special thank you goes to Ms. Grieco, our music teacher, for leading the singing, and thank you to all of the Robertson staff members for their assistance.

There are many benefits of our First Day event. It starts the school year in a very positive way for all who participate. It involves parents/guardians in their children's education, and we know that the more engaged you are in your children's education, the better they will achieve in school. It also helps forge a strong partnership between the home and the school.

Our goal this year is to provide Robertson families with frequent, high quality opportunities to be engaged in your children's education. Also, be sure to look for notices that will be coming home throughout the year that will tell you about upcoming family events.

The entire Robertson Staff is excited to share the responsibility of teaching your children with you.



OPEN HOUSE/  
CURRICULUM NIGHT is on  
THURSDAY, SEPTEMBER  
10, at 6:30 p.m.

Please be careful to park in designated areas only.



## Message From the Principal's Desk, Cont'd.

### ABSENCE NOTES

Please remember that whenever your child is absent from school, for any reason, they must bring a note from their parent/guardian explaining the reason for their absence. It can be a simple note that states that they were ill.



Even if you call in and report the absence on our absence line, state law says that you must still send in a note when your child returns to school.

#### MANCHESTER PUBLIC SCHOOLS NON-DISCRIMINATION NOTICE

Manchester Public Schools does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Manchester Public Schools' does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction. Manchester Public Schools' is committed to a policy of equal opportunity/affirmative action for all qualified persons and equal access to Boy Scouts of America and other designated youth groups. Inquiries regarding Manchester Public Schools' nondiscrimination policies and practices should be directed to:

Terri Smith, Human Resources Specialist/Title IX Coordinator  
Manchester Public Schools, 45 North School Street Manchester, CT 06042, 860-647-3595

Shelly Matfess, Assistant  
Superintendent for Pupil Personnel Services  
Section 504 Co-Coordinator, Manchester Public Schools  
45 North School Street, Manchester, CT 06042  
860-647-3452

or

Linda Hodgkins, Coordinator of School Health Services  
Section 504 Co-Coordinator, Manchester Public Schools  
45 North School Street, Manchester, CT 06042  
860-647-3324

### PARKING LOT SAFETY

Please use extreme caution when driving a vehicle through the school parking lots and on the streets nearby. In the morning before school and at dismissal time there are many people, both students and adults, walking along the sidewalks and IN the parking lots. Be sure to obey the posted signs.

Those spaces marked for handicapped parking, in both the back parking lot and the front, are only for vehicles displaying a state handicapped tag. Violation of any of the parking lot regulations can result in a costly fine from the Manchester Police Department. The police will focus their attention on school parking lots and the streets surrounding the schools this fall, to insure student safety.

Unfortunately, some vehicles were ticketed last year for violations.

The parking lot regulations are designed to keep our children safe. Please keep this in mind at all times.

Please remember that pick-up of students after school and drop off of students in the morning takes place in our **back parking lot**. School staff is on duty in the morning and afternoon to supervise.

The front parking lot is not to be used for the drop-off or pick-up of students. If you are running late in the morning (after 9:05) you may park in the front lot and walk your student into the school office to sign them in. If you arrive late in the afternoon (after 3:40) you may park in the front lot and come into the school office to sign your student out. The back parking lot is supervised by school staff from 8:35 – 9:05 every morning and from 3:25 – 3:40 every afternoon. The back doors are locked until 8:35 and after 9:05 so please do not drop a student off outside of that time frame.



## Message From the Principal's Desk, Cont'd.

### ROBERTSON WEB SITE

Be sure to check out the Robertson School Web Site! You can access this site at:



[www.publicschools.manchester.gov](http://www.publicschools.manchester.gov)

Then click on the *Schools* tab, find Robertson and click. It is a user-friendly site filled with helpful school information that includes curriculum outlines, an events calendar, PTA news, photos and much more. We are continuously updating this site and including more and more useful and interesting information.

### PARENT/STUDENT HANDBOOK

Our complete Parent/Student Handbook is now available to you electronically on our Robertson Website. To access our website, please go to: [publicschools.manchesterct.gov](http://publicschools.manchesterct.gov). Then click on the Schools tab, find Robertson and click.

In addition to our Parent/Student Handbook, our website contains lots of other information that will be helpful to you throughout the school year. We hope you will visit it often.

If you do not have access to our website at home, we will be happy to provide you with a hard copy of the handbook upon request.

### EARLY DISMISSAL FROM CLASS

While we discourage early dismissal of students from class because of the instructional time they lose, we realize that there are times when this is unavoidable – such as a doctor appointment. If you plan to pick your child up before the school day is over we ask that you send a note to your child's teacher. In the note please state the reason your child needs to leave school before the end of the day and what time you will come in to pick them up. Thank you

### BELL SCHEDULE



Our school day starts at 9:05 a.m. and ends at 3:25 p.m. The first bell rings at 8:55. At that time, students may walk to their classrooms. The late bell rings at 9:05 at which time the school day begins. If students arrive after 9:05 they are considered tardy and parents need to sign them in to school in the office. Students will be issued a late pass before going to their classroom.

Please be aware that there is no supervision at school before 8:45. Students are not allowed in the building before this time unless they will be eating breakfast. Walkers should plan to arrive at 8:55.

### BUCKLAND ALLEY

Access to Robertson through the use of Buckland Alley is prohibited. Only authorized vehicles such as maintenance or trash haulers may use this access to the school. This is not a safe location to pick up or drop off students. When driving on the streets surrounding the school or in our parking lots, please think ***Student Safety First***.

#### Title IX Notice

Title IX is a federal law which states: "No person in the United States shall on the basis of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal assistance." Manchester's Title IX coordinator is:

Terri Smith  
Manchester Public Schools  
45 North School Street  
Manchester, CT 06042  
Phone: 860-647-3595  
Fax: 860-647-3327

The Title IX coordinator is responsible for monitoring the overall implementation of Title IX for the school district and coordinating the institution's compliance with Title IX prevention of sexual harassment and discrimination.